

Parent Safeguarding Attendance and Collection Information

Bailey's Bumblebees For parents and carers

Owner	Dominic Bailey, Company Lead and DSL
Effective	22 October 2026
Review	Before each camp and at least annually
Ofsted registration	URN 2 649 023

This summary explains the arrangements parents need to know. The full policies are available on request. Bailey's Bumblebees is registered with Ofsted under URN 2 649 023.

Attendance and absence

- Tell us promptly if your child will not attend and give the reason.
- We follow up unexpected or prolonged absence, contact emergency contacts where necessary and consider patterns that may indicate a welfare concern.
- Please provide at least two emergency contacts where reasonably possible and keep all contact, medical and collection information current.

Arrival and collection

- Hand your child directly to a member of staff and ensure they are signed in.
- Tell us in advance who is authorised to collect. We may use a password or identity check and will not release a child where authority or identity is uncertain.
- Tell us immediately if you will be late. Your child remains supervised until an authorised handover.
- If nobody can be contacted or welfare concerns arise, we may contact children's services or police. Staff cannot take a child home as an improvised arrangement.

Safeguarding and information sharing

We act immediately where we believe a child may be at risk. We normally work openly with parents, but may share information without consent where this is necessary to safeguard a child or protect an investigation. The DSL is Dominic Bailey and the deputy DSL is Amanda Bailey.

Concerns and complaints

Raise concerns promptly with the venue lead or Dominic Bailey. The written Complaints Procedure is available to parents. Ofsted can be contacted through GOV.UK or on 0300 123 1231. Call 999 in an emergency.